

## **Refund Policy for Lecture Phase (Uncompleted School)**

If the student does not start the school or withdraws for the following reasons

- voluntary cancellation or departure
- violation of community living standards,

the following refund policy applies:

Description 1. Registration Fee (CHF 250.00)	Time of Cancellation / Departure	Refund Policy Non-refundable
1. Registration Fee (CHF 250.00)		Non-retundable
2. School Fee	After confirmed application, before start of school	CHF 3'100.00 (school fee, excluding registration fee and down payment)
	First day of school through day 14	CHF 1'800.00 (50%)
	Day 15 through day 35	CHF 900.00 (25%)
	Day 36 through the end of lecture phase	CHF 0.00 (0%)

## **Refund Policy for Outreach Phase (Uncompleted Outreach)**

If the student leaves the school for the following reasons, after having joined an outreach team:

- voluntary withdrawal
- violation of community or outreach living standards,

the following refund policy applies:

Description	Time of Cancellation / Departure	Refund Policy
Outreach transportation costs Refund is dependent on policy of carriers (e.g. airline companies).	Anytime	A refund will be given if granted by the carrier, minus any credit card, cancellation or alteration costs, or if an airline ticket is refundable. Be aware that changes often cost more than the original price.
General outreach costs In any case, the general outreach costs effectively incurred must be paid by the student.	Before the official beginning of outreach	100% of the general outreach costs
	From start of outreach through day 20	50% of the general outreach costs
	Day 21 through day 40	25% of the general outreach costs
	Day 41 and later	0%

Payment and refund must be paid in Swiss Francs (CHF). Any bank fees will be deducted from the total refund.